

Summary of key messages and action items
Working Group 2 meeting, May 7, 2015

KEY MESSAGES

Workgroup Two is looking at the Goal: *Access to appropriate transition planning across the lifespan.*

Working Group 2 is in the process of defining a work plan, based on the group's priority plan, that will guide their actions going forward. This work plan will be finalised soon so that it can be presented at the next Governance Group meeting on June 16. The group plans to present both big picture, aspirational goals alongside specific and achievable first steps that can be taken now.

The group has been invited to participate in the National Autism Co-ordination Project's next Collaborative meeting with local leads working on autism strategies and plans. The topic for the next meeting will be transitions, and the group will further discuss the details of their involvement in their July meeting.

ACTION ITEMS FROM PREVIOUS MEETING

- 1. ACTION ITEM:** AT to look into the situation regarding additional funding (£1K) for transitions focused events - AD reported for AT that the £1K funding should already be in the ANS budget. LS thought this was the money for the transitions roadshows, and IH confirmed that this is supposed to be a different pot of funding for an event to promote good outcomes from the Autism Development Fund (ADF) projects related to transitions.
- 2. ACTION ITEM:** AT to report back on findings from Autism Development Fund (ADF) projects - AD circulated a document which listed funded transitions project by local authority and will send the spreadsheet via email. JD requested outcomes reports from first two years of funded projects.
- 3. ACTION ITEM:** AT to report on which funded projects are about transitions – DONE (Document circulated under previous action item covered this)

- 4. ACTION ITEM:** SR to forward the report (once complete) to see if their experiences match the findings from the Principles of Good Transitions 2 roadshows to funded transitions projects for their feedback – (discussed, report still in draft)
- 5. ACTION ITEM:** IH to forward updated report on local autism plans and strategies' approach to transitions to National Autism Co-ordination Project (NACP) - DONE
- 6. ACTION ITEM:** SR and LS will update the report with learning from further events. Once this has been done, it will be circulated to ADF Transitions projects and local autism strategy leads for input and comments. – (report is still in progress)
- 7. ACTION ITEM:** JF to meet with NACP and discuss how they may be able to help us check out the 'Digging Deeper' recommendations through their contacts with local autism strategy leads. - DONE
- 8. ACTION ITEM:** SR to look at recommendations already in public domain and try to align them with the recommendations. Once this is done he will circulate them to the rest of the steering group for additions they are aware of for discussion at next meeting - pending
- 9. ACTION ITEM:** AT to confirm whether the group can respond to the Children and Young Persons Act consultation, given that the group is funded by the Scottish Government - AD reported that the answer was no, but that feedback could be passed along via Scottish Government
- 10. ACTION ITEM:** If we are able to respond, SR (with LS) to draft recommendations for guidance to submit during consultation, circulate to group via email before next meeting – pending
- 11. ACTION ITEM:** IH to simplify E-say and Pupils in Scotland data with focus on transitions, and present at next meeting – DONE (presentation today)
- 12. ACTION ITEM:** SR to check Sir Harry Burns' work for relevant information, and circulate it and any other relevant papers/research data on eligibility – DONE
- 13. ACTION ITEM:** AT to find out if review (of Self-Directed Support eligibility criteria) occurred or if/when it will occur – DONE - AD reported that COSLA is leading, and that a board will be convened

soon to review progress against Self-Directed Support (SDS) and review priorities.

NEW ACTION ITEMS

- 1. ACTION ITEM:** AD will double check on £1K funding for transitions event with AT.
- 2. ACTION ITEM:** AD to find out if outcomes reports from first two years of ADF projects are available.
- 3. ACTION ITEM:** AD to request more detailed information about funded projects
- 4. ACTION ITEM:** AD to ask AP if the group can access ADF reports
- 5. ACTION ITEM:** SR to circulate draft recommends for guidance on Children and Young Persons Act within Working Group 2; TW to collate responses from group
- 6. ACTION ITEM:** SR to submit further information and video of Carers' Bill discussion to TW for circulation in the group
- 7. ACTION ITEM:** SR to consider how data presented today, and available qualitative data, could be used to paint a clear picture of transitions in Scotland.
- 8. ACTION ITEM:** Group to discuss plans for next NACP lead officers' event at July meeting
- 9. ACTION ITEM:** IH to share eligibility criteria data with the group
- 10. ACTION ITEM:** SR and LS to discuss eligibility criteria, what the available data tells us – define the question the group wants to ask.
- 11. ACTION ITEM:** LS and SR to figure out best way to connect parents to resources. This will include an aspirational end result and more practical, achievable first steps.
- 12. ACTION ITEM:** SR and LS to populate “what we will do” section of proposed work plan, then circulate to group (soon.) JF will take this to Governance Group in mid-June for input.

[Full minutes can be viewed by clicking here](#)