

Working Group 2 meeting minutes
1st July 2015, 11 am
University of Strathclyde, Glasgow

APPROVED

Members present: **Anna Cooper**, National Autistic Society; **Laura Dykes**, Parent; **James Fletcher**, ARC Scotland (CHAIR); **Lynsay Haglington**, East Dunbartonshire Council/Social Work; **Scott Richardson-Read**, ARC Scotland; **Lynsey Stewart**, Autism Network Scotland

Apologies: **John Dalziel**, Skills Development Scotland; **Leia Fitzgerald**, Higher Education/Scottish Government; **Kirsten Hogg**, Camphill Scotland; **Ian Hood**, Learning Disability Alliance Scotland; **Annette Pyle**, Scottish Government Care, Support and Rights

Absent: **John Butcher**, Directors of Education; **Arlene Johnstone**, Social Work Scotland / NHS Highland

Minutes by: Tracy Wenzl, Autism Network Scotland

- I. **Previous minutes and action points** – Introductions were made. “Lead Officers Collaborative Event” was added to the agenda as item IV. This event will be held on September 25 at the University of Strathclyde and Working Group 2 will recommend what goes on the programme for the day (theme = transitions.)

Review of action items

1. AD will double check on £1K funding for transitions event with AT.
2. AD to find out if outcomes reports from first two years of ADF projects are available.
3. AD to request more detailed information about funded projects
4. AD to ask AP if the group can access ADF reports

ACTION ITEM: As Amy Dixon has moved to a different post, JF to follow up previous action items 1-4 with Scottish Government.

TW provided information given at the recent Working Group 3 meeting; the ADF project evaluation is unlikely to be completed before the November 4th Annual Conference on the Scottish Strategy for Autism.

5. SR to circulate draft (CYP bill consultation) within Working Group 2; TW to collate responses from group – DONE, will discuss today
6. SR to submit further information and video of Carers’ Bill discussion to TW for circulation in the group – SR will circulate
7. SR to consider how these numbers (e-say and Pupils in Scotland data), and available qualitative data, could be used to paint a clear picture of transitions in Scotland – see Work Plan.
8. Group to discuss plans for this (Lead Officers) event at July meeting – on today’s agenda
9. IH to share eligibility criteria data with the group – DONE

10. SR and LS to discuss eligibility criteria, what the available data tells us – define the question the group wants to ask – see Item II. a
11. LS and SR to figure out best way to connect parents to resources. This will include an aspirational end result and more practical, achievable first steps. – in progress
12. SR and LS to populate “what we will do” section of proposed work plan, then circulate to group (soon.) JF will take this to Governance Group in mid-June for input. – DONE (for discussion today)

II. Draft Work Plan

JF reported that the work plan was warmly received by the Governance Group, and that members have been invited to send feedback to him. The working group has their support to move forward with the steps we have outlined in our work-plan.

Discussion followed concerning finalising the ‘first steps’ shown in the work-plan and what we will do to action them.

ACTION ITEM: JF, LS and SR to review Work Plan and update

III. Lead officers’ event (Collaborative)

This event will be held in Glasgow on 25 September. It will be led by WG2 members National Coordination project and will focus on Transitions. We agreed the following outline agenda:

- a. Morning presentations
 - i. JF on WG2 overview
 - ii. LS and SR on PoGT2 document and roadshows
 - iii. End with peer support group
- b. Workshops
 - i. LH on “Assets in Action”
 - ii. Something around resources and training transitions professionals using ‘Principles of Good Transitions’
 - iii. Legislation, accountability, and/or commissioning

It was unknown whether the people in attendance would be the right audience for training for transitions professionals, and the group wants to think further about how to best present the available tools (Principles of Good Transitions 2 document, case studies, etc) appropriately for the audience on the day. LS suggested the PoGT2 document be presented during the morning presentations, as well as an overview of the roadshows.

ACTION ITEM: Group members to think about topics for workshops for the lead officers’ event for further discussion at next meeting

ACTION ITEM: SR to check with his commissioning contact (self-directed support) about possibly participating in the lead officers' event

IV. **Date of Next meeting:** Wednesday, September 2 in Edinburgh, venue TBD.

KEY MESSAGES

Working Group 2's draft work plan was submitted to the Governance Group at their June meeting and was well-received. Group 2 has now identified first steps to improve young adult transitions and how to action them as part of their work plan. These address the themes identified during our 'Digging Deeper' road show events. They are: eligibility and unmet need, Options and choices, Resources and logistics, Processes, Accountability, Information and Training.

The group has drafted an agenda for the next Autism Strategy lead officers Collaborative event, to take place in late September in Glasgow. This will focus on transitions. The group will work closely with the National Autism Co-ordination Project team on finalising the programme and preparing for the event.

ACTION ITEMS (see also Work Plan)

1. **ACTION ITEM:** JF to follow up previous action items 1-4 with Scottish Government.
2. **ACTION ITEM:** JF, LS and SR to review Work Plan and update
3. **ACTION ITEM:** Group members to think about topics for workshops for the lead officers' event for further discussion at next meeting
4. **ACTION ITEM:** SR to check with his commissioning contact (self-directed support) about possibly participating in the lead officers' event